Reset Your Password by Answering Security Questions

1. In the login page, click **Forgot Password**.



- 2. Enter your username.
- 3. Click Submit.



- 4. If you are asked to select a method for password reset:
 - 1. Select Answer the security questions.
 - 2. Click Submit.

Note: You will be prompted only if you have set a verified password reset email address. Otherwise, you will be brought directly to the **Security Questions** page.



- 5. On the **Security Questions** page, key in the answers to the security questions.
 - You must answer all 3 questions correctly before you can reset your password.
- 6. Click **Submit**.

STUDENT LEARNING SPACE		
	Security Questions Please answer the security queres to reset your password. What is your favourite animal? What is your favourite sport or hobby? G	

- If you answer any of the questions incorrectly, you will be brought to the Password Reset Unsuccessful page.
 - Click the **Retry** button to try again.
 - Your account will be locked if you exceed the allowed number of attempts for security reasons.

8. If you answer all the questions correctly, you will be brought to the **Reset Password** page.

STUDENT LEARNING SPACE	
	Reset Password Security question verification is successful, please key in your new password.
- 1	New Password
	Confirm New Password

- a. Enter a new password.
 - i. You will need to enter the new password twice to confirm that you have entered it correctly.
- b. Click **Submit**.
- c. If your password has been successfully reset, you will be brought to the login page.